



St. MARTIN'S ENGINEERING COLLEGE

(Autonomous Institution - UGC, Govt. of India)

| ESTD : 2002 | NAAC (A+) & NBA Accredited | Affiliated to JNTUH
| Approved by AICTE | NIRF & ARIIA Ranked | A Non Minority Institute



Ref: SMEC/IQAC/2023-24/03

Date: 15.04.2024

To
Chairman, IQAC
St.Martin's Engineering College,
Secunderabad.

Respected Sir,

Sub: Request for approval-IQAC Meeting –regarding.

It is proposed to conduct the IQAC meeting on 22nd April 2024. The agenda for the meeting is enclosed.

I request your approval.

[Handwritten signature]
15/4/24

CHAIRMAN
IQAC
St. Martin's Engineering College

Thanking you,

Yours faithfully,

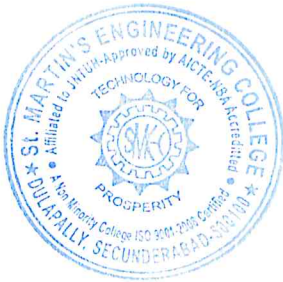
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15/4/24

Dr. S.V.S. Rama Krishnam Raju
Coordinator, IQAC



Agenda:

1. Review of previous meeting and action taken report.
2. Academic & Administrative Audit.
3. Status of Industrial Visits.
4. Review of the Event Calendar.
5. NAAC 2nd Cycle.
6. Review of Placements for the A.Y 2023-24.
7. Review of Research Activities & Funding Projects.
8. Review of Academic Results.
9. Review of Social Welfare activities.
10. Feedback from various Stakeholders.
11. Any other Points with the permission of the Chair.





St. Martin's Engineering College

UGC Autonomous
NBA & NAAC A+ Accredited
Dhulapally, Secunderabad-500 100



Ref: SMEC/IQAC/2023-24/03

Date: 15.04.2024

CIRCULAR

Sub: IOAC Meeting–Intimation to the Members of IOAC

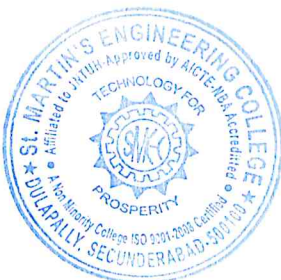
An Internal Quality Assurance Cell (IQAC) meeting will be held on 22nd April 2024 in the IQAC Cell, MG Block at 4.00 PM. The points to be discussed in the meeting are as follows:

1. Review of previous meeting and action taken report.
2. Academic & Administrative Audit.
3. Status of Industrial Visits.
4. Review of the Event Calendar.
5. NAAC 2nd Cycle.
6. Review of Placements for the A.Y 2023-24.
7. Review of Research Activities & Funding Projects.
8. Review of Academic Results.
9. Review of Social Welfare activities.
10. Feedback from various Stakeholders.
11. Any other Points with the permission of the Chair.

Copy to:

The Chairman– For kind information
Executive Director - For kind information
HODs of all Departments
IQAC Members


Coordinator, IQAC



Date: 22.04.2024

Academic Year 2023-24

MINUTES OF THE IQAC MEETING

Date of the Meeting	22 nd April 2024	Time:	4:00PM to 6:00PM
Meeting Circular/ Ref. No	SMEC/IQAC/2023-24/03	Location	IQAC Cell, MG Block

Chairperson welcomed all IQAC members for the IQAC meeting held on the 22nd April 2024.

Chairperson initiated discussion on the following agenda points.

Agenda Point 1: Review of previous meeting and action taken report.

The minutes of the previous meeting were confirmed by the committee members. The report of the action taken after the previous meeting was presented to the committee and approved.

Agenda Point 2: Academic & Administration Audit.

Internal Academic Audit Conducted across all the departments with internal audit team. HODs taken necessary action on recommendations given by internal audit team.

Agenda Point 3: Status of Industrial Visits

Chairperson reviewed with HODs about industrial visits organized in all the departments. All departments organized industrial visits to their students as per the schedule.

Agenda Point 4: Review of Events Calendar

Chairperson reviewed the events scheduled in the institution's event calendar and discussed about the upcoming events.

Agenda Point 5: NAAC 2nd Cycle

Chairperson reviewed the institution's readiness for the upcoming NAAC accreditation 2nd cycle.

Agenda Point 6: Review of Placements for final year students.

Director-T&P informed the placement details of the present final year students to all the members. Out of 983 eligible students 560 are placed, with a total offer letters of 774 (Till date). Total Companies Visited are 25.



Agenda Point 7: Review of Research Activities & Funding Projects.

Dean-R&D presented the status report of all Research activities like Publications (170), Patents (64), Books (10) and Book Chapters(04). Presented the progress of funding projects to all the members. For the year 2023-24 a consultancy project worth of 186.78 crores is granted by GHMC, Hyderabad and total of 02 research projects of 22 Lakhs granted by MSME and a 29 Lakhs project is under execution by MSME.

Agenda Point 8: Review Academic Results.

Controller of Examinations presented the academic results of previous semesters to all the members.

Agenda Point 9: Review of Social Welfare activities.

Chairperson reviewed the status of social welfare activities conducted by NSS, Street Cause, helping hands etc., for the academic year 2023-24.

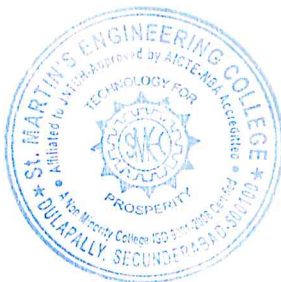
Agenda Point 10: Feedback from various Stakeholders.

Chairperson instructed to collect feedback from various stakeholders like Students, Teachers, Employers, Alumni and Parents.





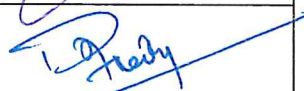

Agenda Point 11: Any other Points with the permission of the Chair.










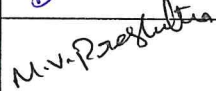
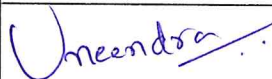




The Attendance of the members attended the meeting is enclosed.

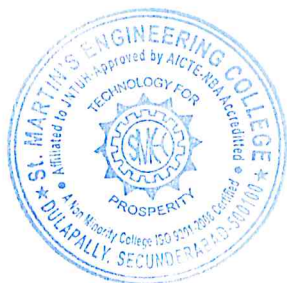

22/4/24
Coordinator, IQAC



MEMBERS ATTENDED THE MINUTES OF MEETING HELD ON 22nd April 2024

S.NO	NAME	DESIGNATION	SIGNATURE
1	Dr. P. Santosh Kumar Patra Group Director	Chairman	
2	Sri. G. Chandrasekhar Yadav Executive Director	Management Member & Stake holder	
3	Dr. M. Srinivas Rao Principal	Member	
4	Dr. S. V. S. Rama Krishnam Raju Professor & Dean Academics	Coordinator	
5	Dr. D. V. Sreekanth Professor, Dean Administrations & HOD, ME Dept.	Co-coordinator	
6	Dr. N. Ramchandra Professor & HOD, EEE Dept.	Member	
7	Dr. D. Ranadheer Reddy Professor & HOD, H&S Dept.	Member	
8	Dr. B. Harikrishna Professor & HOD, ECE Dept.	Member	
9	Dr. R. Santhosh Kumar Professor & HOD, CSE Dept.	Member	
10	Dr. V. K. Senthil Ragavan Professor & HOD, IT Dept.	Member	
11	Ms. J. K. Sandhya Kiran Associate Professor & HOD, CE Dept.	Member	
12	Dr. K. Srinivas Professor & HOD, CSE (AI & ML) Dept.	Member	
13	Dr. P. Sai Prasad Professor & HOD, CSD Dept.	Member	
14	Dr. B. Rajalingam Professor & HOD, AI & DS Dept.	Member	
15	Dr. N. Krishnaiah Professor & HOD, AI & ML Dept.	Member	

16	Ms. B. Shravani Senior Faculty	Member	
17	Dr. G. Jawaharlal Nehru Associate Professor of CSE	Member	
18	Mr. G. Ramesh Reddy Assistant Profess ECE	Member	
19	Mr. K. Srihari Municipal Commissioner, Kompally	Member (Local Community)	
20	Ms. B. Hamsaskanditha (21K81A0473)	Student Member	
21	Ms. Nadia Shaikh (21K81A0546)	Student Member	
22	Ms. K. Akshaya Kalyani (21K81A1290)	Student Member	
23	Ms. A. Gahana Sree (21K81A6602)	Student Member	
24	Ms. B. Keerthana (21K81A7236)	Student Member	
25	Ms. M. Vishnu Preshitha (21K81A7330)	Student Member	
26	Mr. Ch. Uneendra (18K81A04D5)	Member (Alumni)	
27	Sri. Dharma Rao	Member (Industry)	
28	Sri. Bhanu Chandar	Member (Industry)	
29	Sri. B. R. Santosh Kumar	Member (Parent)	
30	Sri. G. Raghunath	Member (Parent)	



Ref. No: SMEC/IQAC/2023-24/02 - AR

Date: 22.04.2024

ACTION TAKEN REPORT

The following actions were taken with respect to the IQAC Meeting reference no. Ref. No. SMEC/IQAC/2023-24/02 dated 03rd January 2024 and will be submitted in next IQAC Meeting for reference.

S. No	Points Discussed	Action Taken	Status
1	Implementation of the Smart Panels in the Teaching Learning Process	Initiated	Completed
2	Status of AQAR 2022-23	Initiated	In Progress
3	Effectiveness of various bodies/cells/committees should be evident through MOM and implementation of their resolutions should be taken.	Implemented	Completed
4	Readiness for the upcoming NAAC accreditation 2 nd Cycle	Initiated	In Progress
4	Status of Industrial Visits	Prepared	Submitted
5	Status of NPTEL Courses	Prepared	Submitted
6	Research Activities has to be made regularly	Initiated	Completed


Coordinator
IQAC

